

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees

**PLACE AND DATE**

Board Room, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, April 15, 2024.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by Mr. Mike Serpa, President.

**MEMBERS PRESENT**

Mr. Mike Serpa, President  
Mr. Steve Nagle, Clerk  
Mr. Brent Lunde, Member  
Mr. Johnie Thomsen, Member  
Mr. Rick Jackson, Member

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
Mr. Rufino Ucelo Jr., Chief Business Official  
Dr. Ryan Phelan, Principal  
Ms. Cindy Schreiner, Executive Director Student Services  
Ms. Shari Jensen, Superintendent Administrative Assistant  
Ms. Heather Wilson, Assistant Principal Kingsburg High School

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M203-2324)**

Mr. Thomsen moved to approve the agenda as presented.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**PUBLIC COMMENTS**

- Mr. Ryan Tos – Community Member/Parent
  - Informed the Board of the kind and generous support of the Superintendent, Board and Principal at Kingsburg High School in regards to the use of district facilities. As Commissioner of California Interscholastic Federation Central Section, being able to have meetings on the KJUHS campus is of great help, due to CIF's small office location.
  - Mr. Tos' son and daughter both attended/attend Kingsburg High School after moving back into the area. Highlight of the move has been the great staff at KJUHS, with Ryan Phelan, Cindy Schreiner and Don Shoemaker. Kingsburg High School is a top-notch school, and he appreciates all that administration does for the students and staff.

**APPROVAL OF MINUTES****SPECIAL MEETING – MARCH 11, 2024 (M204-2324)**

Mr. Nagle moved to approve the minutes of the special meeting of March 11, 2024 as presented in 7.1 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**REGULAR MEETING – MARCH 11, 2024 (M205-2324)**

Mr. Thomsen moved to approve the minutes of the regular meeting of March 11, 2024 as presented in 7.2 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**REPORTS****STUDENT REPRESENTATIVE REPORT**

- William Butts – ASB Representative
  - April and May are busy months. ASB Elections were held April 2 – 5, with winners announced that Friday. There was a run off for Commissioner of Publicity, and it was decided to give both those individuals appointments as Secretary and one as the Commissioner of Publicity.
  - ASB Officers incentivize voting by having a random gift card drawing for those who voted. Shanna McDonald, Leadership Teacher, printed out the candidate statements with pictures, instead of showing a video one time at the start of the week. This also helped engage student voting.
  - Class officer elections are this week, April 15-19.
  - Prom is May 18 at Legacy and the theme is Masque Ball.
  - End of April ASB will hold a Buff Ball game where the boys play volleyball and the girls cheer them on, and Powder Puff game where the girls play football and the boys cheer them on.

**LIBRARY & CAREER CENTER PRESENTATION**

- Kerry Peterson, College and Career Center Technician/Teacher
  - Handout on file at district office: KHS College & Career Center List of Dates. This handout shows all the events for the year, and they are extensive.
  - Highlight: Scholarships and the overwhelming support from the community for our students. Teachers deserve a big thank you for all the help they give the students during the scholarship application process.
  - Challenge: FASFA delays this year are making it difficult for students to finalize decisions for college, as deadlines for filing are pushed back to May 15, delaying the college admission process as well.
- Laura Vallenari, Librarian/Teacher
  - Presentation/Handout on file at district office.

- 3508 Books circulated in the library this year; 292 classes taught; 2,788 Green Screen Media Room reservations.
- Responsibilities of the Librarian/Teacher
  - Classes & Programs: Library Orientation; Research Units English; ESLR Portfolio Project; Digital Citizenship; Plagiarism Lessons; Statecraft & Drama; Book Café & BreakOut Edu; WeVideo & Film Editing; Curriculum development/support for four teachers throughout the year.
  - KHS Barista Program: Help run the program for Ms. Lopes and Life Skills students -- set up coffee service and deliveries to staff.
  - Hosting Traveling Exhibitions: WEI display Gilder Lehrman Institute of American History. Past years, Vincent Van Gogh and Alexander Hamilton.

### **SUPERINTENDENT REPORT**

- Mr. Don Shoemaker, Superintendent
- Opening the new courtyard center this week. The new flatwork construction is complete.
- Front of theater flatwork project will begin after the musical plays by KHS and Rafer Johnson Middle School finish, around May 1. The work will take approximately four weeks to complete.
- Bathroom bid came back lower than we expected. Next -- legal steps and holding a special meeting to approve the project moving forward.
- Interviewed for new Math and Music/Choir teacher positions. Those will be announced and presented to the Board at an upcoming meeting.

### **PRINCIPAL REPORT**

- Dr. Ryan Phelan, Principal Kingsburg High School
- Freshman Orientation was held on March 18, with 320 incoming freshmen in attendance. Thank you to Stephanie Marriott for a successful event.
- The solar eclipse was enjoyed by all last week. Science teacher Amanda Manuszak provided solar glasses to some of the students who participated in the event.
- Administration is holding meetings now for graduation and end of year procedures.
- Attended the CIF Conference in San Diego, CA last week.
- Testing on CAASPP begins this week for ELA and next week Math.

### **DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER**

- Not in attendance.

### **BOARD ACTION**

#### **BILLS PAID MARCH 2024 (M206-2324)**

Mr. Thomsen moved to approve the bills paid for March 2024 as presented in 9.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

### **INTERDISTRICT TRANSFERS**

9.2 Moved to Closed Session

**OVERNIGHT TRIP REQUEST DISNEYLAND – KHS MARCHING BAND (M207-2324)**

Mr. Nagle moved to approve the Overnight Trip Request for the Kingsburg High School Marching Band to perform in Disneyland, Anaheim, CA on May 3, 2024 – May 5, 2024 as presented in 9.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen	Aye
Mr. Lunde	No
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**PROPOSAL THE THRIVING STUDENTS COLLECTIVE – PROFESSIONAL DEVELOPMENT (M208-2324)**

Mr. Thomsen moved to approve the Proposal from *The Thriving Students Collective* for professional development for the 2024-2025 school year in the amount of \$45,399.00 as presented in 9.4 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen	Aye
Mr. Lunde	No
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**LEGAL SERVICES AGREEMENT KJUHS & FRESNO COUNTY SUPERINTENDENT SCHOOLS (M209-2324)**

Mr. Nagle moved to approve the Legal Services Agreement Between Kingsburg Joint Union High School District and Fresno County Superintendent of Schools Legal Services Department. The agreement contract terms are from July 1, 2024 – June 30, 2025. Cost will be \$175.00 per hour from July 1, 2024 – June 30, 2025 and \$200.00 per hour from July 1, 2025 – June 30, 2026, billed in one-tenth of an hour increment, (refer ARTICLE 2 of the contract for additional details) as presented in 9.5 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (M210-2324)**

Mr. Thomsen moved to approve the Declaration of Need for Fully Qualified Educators 2024-2025 a required annual document that must be on file in anticipation of any emergency permit and/or limited assignment permit for the coming school year as presented in 9.6 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**2024-2025 STAFF HANDBOOK (M211-2324)**

Mr. Serpa moved to approve the 2024-2025 Staff Handbook as presented in 9.7 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**2024-2025 KINGSBURG HIGH SCHOOL STUDENT PARENT HANDBOOK (M212-2324)**

Mr. Thomsen moved to approve the 2024-2025 Kingsburg High School Student Parent Handbook as presented in 9.8 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**RETIREMENT SUPERINTENDENT DON SHOEMAKER (M213-2324)**

Mr. Thomsen moved to approve the retirement of Superintendent Don Shoemaker as of July 31, 2024 with best wishes as presented in 9.9 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**DISCUSSION****10.1 LCAP 2024-2025**

Cindy Schreiner, Executive Director of Student Services discussed

- Presentation Handout on file district office: LCAP 2024-2025 Potential New Goals and Actions
  - Areas of Focus from Educational Partner Feedback
  - Goals; Action Changes; New Goals Action; New Required Actions
  - Next meetings: May 13 – Annual Update Review; June 10 – Budget/LCAP Hearing, June 24 – LCAP/Local Indicators/Federal Addendum approval

**10.2 MANDATED BOARD POLICY**

The Board noted the Mandated Board Policy First Reading – March 2024 Packet

**WRITTEN INFORMATION****SUSPENSION REPORT – MARCH 2024**

The Board noted the suspension report for Kingsburg High School and Oasis High School for March 2024 as presented in 11.2 of the supporting document.

**QUARTERLY REPORT WILLIAMS UNIFORM COMPLAINTS**

The Board noted the Quarterly Report Williams Uniform Complaints for April 2024, with none reported, as presented in 11.4 of the supporting documents.

**CLOSED SESSION****INTERDISTRICT TRANSFERS (M214-2324)****MUSIC DEPARTMENT VOLUNTEER/CHAPERONES (M215-2324)****VOLUNTEER TRACK & FIELD COACHES 2023-2024 (M216-2324)****HEAD PEP SQUAD COACH – ERICA MANESS (M217-2324)****2024-2025 FALL ATHLETIC COACHES (M218-2324)**

The Board met in closed session from 5:47 p.m. to 6:26 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M214-2324)**

Mr. Nagle moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**MUSIC DEPARTMENT VOLUNTEERS/CHAPERONES (M215-2324)**

Mr. Thomsen moved to approve the following for the KHS Marching Band: Isaiah Alvarado Drumline Coach 24-25; Preston Howard Show Designer/Instructor Coach 24-25; Candie Goats Chaperone; Aimie Rogers-Chaperone; Joel Rogers-Chaperone; Evelyn Wiest-Chaperone. For the KHS Choir Program: Jessica Criado-Chaperone; Jason Reed-Chaperone; Amber Wells-Chaperone; Scott Wells-Chaperone as presented in 12.1 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**VOLUNTEER TRACK & FIELD COACHES 2023-2024 (M216-2324)**

Mr. Thomsen moved to approve the following Volunteer Track & Field Coaches for the 2023-2024 school year - Sam Heinrichs and Morgan Viveros as presented in 12.2 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**HEAD PEP SQUAD COACH – ERICA MANESS (M217-2324)**

Mr. Thomsen moved to approve Erica Maness as the new Head Pep Squad Coach for the 2024-2025 school year as presented in 12.3 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**FALL ATHLETIC COACHES 2024-2025 (M218-2324)**

Mr. Thomsen moved to approve the 2024-2025 Fall Athletic Coaches for the Kingsburg Joint Union High School District as presented in 12.4 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

**ADJOURNMENT (M219-2324)**

Mr. Nagle moved to adjourn the meeting at 0:00 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye  
 Mr. Lunde Aye  
 Mr. Jackson: Aye  
 Mr. Nagle: Aye  
 Mr. Serpa: Aye

Minutes of the regular meeting of April 15, 2024 are approved except for the following omissions, deletions or changes:

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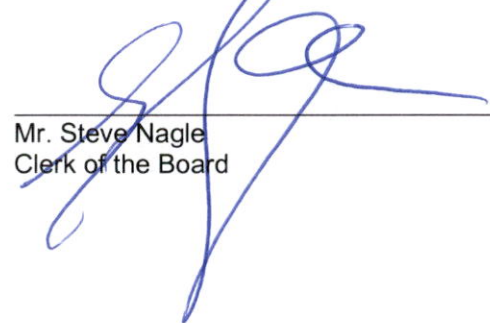
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**FOR BOARD ACTION:**

Motion Nagle Second Thomsen Vote 5-0  
Thomsen:  Lunde:  Jackson:  Nagle:  Serpa:

Minutes of the regular meeting of April 15, 2024 are approved by action of the board.

  
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Mr. Mike Serpa  
President of the Board

  
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Mr. Steve Nagle  
Clerk of the Board